

# Senior Community Service Employment Program (SCSEP)

## New Coordinator Resources

√	<b>Federal Websites</b>
	<b>Federal Laws Governing SCSEP</b>
	Federal Law – Older Americans Act – Title V – Community Service Senior Opportunities Act – Older American Community Service Employment Program – 42 USC 3056 et seq. <a href="http://www.law.cornell.edu/uscode/html/uscode42/usc_sec_42_00003056---000-.html">http://www.law.cornell.edu/uscode/html/uscode42/usc_sec_42_00003056---000-.html</a>
	Federal Law – Welfare Investment Act – 29 USC 2801 et seq. <a href="http://www.law.cornell.edu/uscode/29/usc_sup_01_29_10_30.html">http://www.law.cornell.edu/uscode/29/usc_sup_01_29_10_30.html</a>
	<b>Federal Regulations Governing SCSEP-</b>
	Code of Federal Regulations (CFR) – Department of Labor (DOL), Employment and Training Administration (ETA)- 20 CFR Part 641 – Senior Community Service Employment Program September 2010 <a href="http://www.doleta.gov/Seniors/pdf/FinalRule2010.pdf">http://www.doleta.gov/Seniors/pdf/FinalRule2010.pdf</a>
	CFR – DOL, ETA – 20 CFR Part 652 – Workforce Investment Act Regulations <a href="http://www.access.gpo.gov/nara/cfr/waisidx_08/20cfr652_08.html">http://www.access.gpo.gov/nara/cfr/waisidx_08/20cfr652_08.html</a>
	CFR – DOL, ETA –29 CFR Part 97 – Grant Administrative Rules – States <a href="http://www.doleta.gov/Seniors/html_docs/docs/29cfr97.cfm">http://www.doleta.gov/Seniors/html_docs/docs/29cfr97.cfm</a>
	CFR – DOL, ETA –29 CFR Part 95 – Grant Administrative Rules – Non-profits <a href="http://www.doleta.gov/Seniors/html_docs/docs/29cfr95.cfm">http://www.doleta.gov/Seniors/html_docs/docs/29cfr95.cfm</a>
	Find Code of Federal Regulations (CFR) – <a href="http://www.gpoaccess.gov/cfr/index.html">http://www.gpoaccess.gov/cfr/index.html</a>
	<b>United States Department of Labor (DOL) Oversees SCSEP</b>
	DOL – <a href="http://www.dol.gov/">http://www.dol.gov/</a>
	DOL – SCSEP – <a href="http://www.doleta.gov/seniors/">http://www.doleta.gov/seniors/</a>
	DOL – Links to SCSEP Public Laws and Regulations including: Older Americans Act; Workforce Investment Act; Jobs for Veterans Act; Age Discrimination Act; Age Discrimination in Employment Act; Americans with Disabilities Act; and Interim Final Rule (6/29/07). <a href="http://www.doleta.gov/Seniors/html_docs/regs.cfm">http://www.doleta.gov/Seniors/html_docs/regs.cfm</a>
	DOL – Technical Assistant Guides – <a href="http://www.doleta.gov/Seniors/html_docs/TechAsstGuides.cfm">www.doleta.gov/Seniors/html_docs/TechAsstGuides.cfm</a>
	<b>DOL Training and Employment Guidance Letters (TEGL); Older Worker Bulletins (OWB); Training and Employment Notices(TEN); and Office of Management and Budget (OMB) Circular – <a href="http://www.doleta.gov/Seniors/html_docs/TechAssist.cfm">http://www.doleta.gov/Seniors/html_docs/TechAssist.cfm</a></b>
	TEGL 12-06 – Revised Income Inclusions and Exclusions and Procedures for Determining SCSEP Eligibility (12-28-2006) -- <a href="http://www.doleta.gov/Seniors/other_docs/TEGL12-06.pdf">http://www.doleta.gov/Seniors/other_docs/TEGL12-06.pdf</a> Attachment 1 -- <a href="http://www.doleta.gov/Seniors/other_docs/TEGL12-06_Att1.pdf">http://www.doleta.gov/Seniors/other_docs/TEGL12-06_Att1.pdf</a> Attachment 2 -- <a href="http://www.doleta.gov/Seniors/other_docs/TEGL12-06_Att2.pdf">http://www.doleta.gov/Seniors/other_docs/TEGL12-06_Att2.pdf</a>
	TEGL 11-06 – Exemption of SCSEP Wages from Income Eligibility Determinations for Federal Housing Programs and/or Food Stamps (12-28-2006) -- <a href="http://www.doleta.gov/Seniors/other_docs/TEGL11-06.pdf">http://www.doleta.gov/Seniors/other_docs/TEGL11-06.pdf</a>
	TEGL 29-04 – Program Year 2005 Fringe Benefit Guidelines (4-18-2005) -- <a href="http://wdr.doleta.gov/directives/attach/TEGL29-04.pdf">http://wdr.doleta.gov/directives/attach/TEGL29-04.pdf</a>
	OWB 04-04 – Framework for Permissible Training Activities Under the Regular SCSEP (04-12-2004) -- <a href="http://www.doleta.gov/seniors/Other_docs/04-04.pdf">http://www.doleta.gov/seniors/Other_docs/04-04.pdf</a>
	TEN 16-04 – Protocol for Serving Older Workers (1-31-2005) -- <a href="http://wdr.doleta.gov/directives/attach/TEN16-04.pdf">http://wdr.doleta.gov/directives/attach/TEN16-04.pdf</a>
	OMB Circular A-110 -- <a href="http://www.whitehouse.gov/omb/circulars/a110/a110.aspx">http://www.whitehouse.gov/omb/circulars/a110/a110.aspx</a>
	<b>SCSEP Performance and Results QPR (SPARQ) Database</b>

	SPARQ Log-In Page -- <a href="https://www.sparq2.doleta.gov/index.cfm">https://www.sparq2.doleta.gov/index.cfm</a>
	SPARQ Policy Contracted with The Charter Oak Group, LLC – <a href="http://www.charteroakgroup.com/resources/scsep.shtml">www.charteroakgroup.com/resources/scsep.shtml</a>
	SPARQ Data Contracted with BCT Partners, Inc. – <a href="http://scsep-help.com/">http://scsep-help.com/</a>
	SPARQ Forms – 1. Participant Form (2/09) -- <a href="http://www.charteroakgroup.com/pdf/SPARQ21309/ParticipantForm.pdf">http://www.charteroakgroup.com/pdf/SPARQ21309/ParticipantForm.pdf</a> 2. Community Service Assignment Form (2/09)-- <a href="http://www.charteroakgroup.com/pdf/SPARQ21309/CSAForm.pdf">http://www.charteroakgroup.com/pdf/SPARQ21309/CSAForm.pdf</a> 3. Exit Form (2/09) -- <a href="http://www.charteroakgroup.com/pdf/SPARQ21309/ExitForm.pdf">http://www.charteroakgroup.com/pdf/SPARQ21309/ExitForm.pdf</a> 4. Unsubsidized Employment Form (2/09) -- <a href="http://www.charteroakgroup.com/pdf/SPARQ21309/UnsubEmpForm.pdf">http://www.charteroakgroup.com/pdf/SPARQ21309/UnsubEmpForm.pdf</a>
	SCSEP Data Collection Handbook – <a href="http://www.charteroakgroup.com/pdf/DataCollectionHandbookRev6_4_19_10Final.pdf">http://www.charteroakgroup.com/pdf/DataCollectionHandbookRev6_4_19_10Final.pdf</a>
	SCSEP QPR Handbook -- <a href="http://www.charteroakgroup.com/pdf/QPR%20Handbook_Rev%205_5%2019%2010.pdf">http://www.charteroakgroup.com/pdf/QPR%20Handbook_Rev%205_5%2019%2010.pdf</a>
	<b>Other Federal Agencies of Interest</b>
	Administration on Aging – <a href="http://www.aoa.gov/">http://www.aoa.gov/</a>
	<b>State Websites</b>
	<b>California Laws Governing SCSEP</b>
	California Law – Mello-Granlund Older Californians Act – Welfare and Institutions §9000 – 9757.5 <a href="http://www.leginfo.ca.gov/cgi-bin/displaycode?section=wic&amp;group=08001-09000&amp;file=9000-9023">http://www.leginfo.ca.gov/cgi-bin/displaycode?section=wic&amp;group=08001-09000&amp;file=9000-9023</a>
	California Law – Unemployment Insurance Exemption for Federal Training Programs – Unemployment Insurance Code §634.5(e)(1) & §634.5(e)(2) <a href="http://www.leginfo.ca.gov/cgi-bin/displaycode?section=uic&amp;group=00001-01000&amp;file=629-657">http://www.leginfo.ca.gov/cgi-bin/displaycode?section=uic&amp;group=00001-01000&amp;file=629-657</a>
	Find CA Codes - <a href="http://www.leginfo.ca.gov/calaw.html">http://www.leginfo.ca.gov/calaw.html</a>
	<b>California Regulations Governing the California Department of Aging (CDA)</b>
	California Code of Regulations - Title 22, Chapter 1.8 et seq. California Department of Aging <a href="http://government.westlaw.com/linkedslice/default.asp?Action=TOC&amp;RS=GVT1.0&amp;VR=2.0&amp;SP=CCR-1000">http://government.westlaw.com/linkedslice/default.asp?Action=TOC&amp;RS=GVT1.0&amp;VR=2.0&amp;SP=CCR-1000</a>
	Find California Code of Regulations(CCR) - Office of Administrative Law (OAL), <a href="http://www.oal.ca.gov">www.oal.ca.gov</a>
	<b>California Department of Aging (CDA) Information</b>
	CDA -- <a href="http://www.aging.ca.gov/">http://www.aging.ca.gov/</a>
	SCSEP Calculator -- <a href="http://www.aging.ca.gov/programs/scsep_calculator_final.asp">http://www.aging.ca.gov/programs/scsep_calculator_final.asp</a>
	SCSEP Information on CDA website -- <a href="http://www.aging.ca.gov/programs/scsep.asp">http://www.aging.ca.gov/programs/scsep.asp</a>
	<b>Employment Development Department (EDD) -- <a href="http://www.edd.ca.gov/">http://www.edd.ca.gov/</a></b>
	One Stop Career Centers – <a href="http://www.edd.ca.gov/Jobs_and_Training/pubs/osfile.pdf">http://www.edd.ca.gov/Jobs_and_Training/pubs/osfile.pdf</a>
	California Workforce Investment Boards -- <a href="http://www.labormarketinfo.edd.ca.gov/?pageid=185">http://www.labormarketinfo.edd.ca.gov/?pageid=185</a>
	<b>Other Helpful State Websites</b>
	California Legislation Website - <a href="http://www.leginfo.ca.gov/index.html">http://www.leginfo.ca.gov/index.html</a>
	California State Assembly Website -- <a href="http://www.assembly.ca.gov/defaulttext.asp">http://www.assembly.ca.gov/defaulttext.asp</a>
	California State Senate Website -- <a href="http://www.sen.ca.gov/">http://www.sen.ca.gov/</a>
	California Legislative Analyst Office -- <a href="http://www.lao.ca.gov/laoapp/main.aspx">http://www.lao.ca.gov/laoapp/main.aspx</a>